

## May 2018

Date	City	Agency	Time	Workshop	Type	Location	Catalog Course Code	Activity Code
5/1/18	Nashville	All	8:30am-12:00pm	Pre-Supervisory Training: Is This For Me?	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	PST1000	HR-PST050118-001
5/1/18	Nashville	All	1:00pm-4:00pm	Pre-Supervisory Training: Is This for Me?	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	PST1001	HR-PSTT4T-050118-001
5/2/18	Nashville	All	8:30am-12:00pm	The S.T.A.R. Principles of G.R.E.A.T. Customer Service	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	STAR2000	HR-STAR2-050218-001
5/2/18	Nashville	All	1:00pm-4:00pm	The S.T.A.R. Principles of G.R.E.A.T. Customer Service	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	START4T10	HR-START4T-050218-001
5/3/18	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Manager's Guide to Preventing Workplace Harassment	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	RWMG1000	HR-RWMG050318-001
5/3/18	Nashville	All	8:30am-12:00pm	Respectful Workplace: A Staff's Guide to Preventing Workplace Harassment	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	RWST1000	HR-RWS050318-001
5/7/18	Nashville	All	8:30am-12:00pm	G.R.E.A.T. Customer Service	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CFW1000	HR-CFG050718-001
5/7/18	Nashville	All	1:00pm-4:00pm	G.R.E.A.T. Customer Service	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CFGT1000	HR-CUSTFT4T050718-001
5/8/18	Nashville	All	8:30am-12:30pm	Performance Coaching	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	PC1000	HR-PC050818-001
5/8/18	Nashville	All	1:30pm	Performance Coaching	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	PCT4T1000	HR-PCT4T050818-001
5/9/18	Nashville	All	8:00am-12:00pm	S.M.A.R.T. Performance Planning	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	STW100	HR-SMART050918-001

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5/9/18	Nashville	All	1:00pm-4:30pm	Get S.M.A.R.T.er: Coaching for Higher Performance	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	GSPM1000	HR-GSPM050918-001
5/10/18	Nashville	All	8:30am-12:30pm	Developing Direct Reports and Others	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	DDR1000	HR-DDR051018-001
5/10/18	Nashville	All	1:30pm-4:30pm	Developing Direct Reports and Others	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	DDRT4T1000	HR-DDRT4T-051018-001
5/14/18	Nashville	All	8:30am-12:00pm	Building Effective Teams	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room D	BET1000	HR-BET051418-001
5/14/18	Nashville	All	1:00pm-4:00pm	Building Effective Teams	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room D	BETT4T1000	HR-BETt4t051418-001
5/15/18	Nashville	All	8:30am-12:00pm	Self-Management	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	SM1000	HR-SM051518-001
5/15/18	Nashville	All	1:00pm-4:00pm	Self-Management	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	SMT4T1000	HR-SMT4T051518-001
5/16/18	Nashville	All	8:30am-12:30pm	Competency and Behavioral Based Interviewing	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CBBIW1000	HR-CABBI-051618-001
5/16/18	Nashville	All	1:30pm-4:30pm	Competency and Behavioral Based Interviewing	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CABBIT4T100	HR-CABBIT4T051618-001
5/17/18	Nashville	All	8:30am-12:00pm	Effective Communication	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	EC1000	HR-EC051718-001
5/17/18	Nashville	All	1:00pm-4:00pm	Effective Communication	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	ECT4T1000	HR-ECT4t051718-001
5/21/18	Nashville	All	8:30am-12:00pm	Change Management	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CHMG1000	HR-CM052118-001

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5/21/18	Nashville	All	1:00pm-4:00pm	Change Management	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CHMG2000	HR-CMt4t052118-001
5/22/18	Nashville	All	8:30am-12:30pm	Quality Decision Making	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room D	QDMG2014	HR-QDM052218-001
5/22/18	Nashville	All	1:30pm-4:30pm	Quality Decision Making	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room D	QDMT4T1000	HR-QDMT4T052218-001
5/22/18	Nashville	All	8:30am-12:00pm	Leadership Theory and Practice	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	LTP1001	HR-LTP052218-001
5/22/18	Nashville	All	1:00pm-4:00pm	Leadership Theory and Practice	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	LTP1000	HR-LTPt4t-052218-001
5/23/18	Nashville	All	8:30am-12:00pm	Planning and Priority Setting	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	PAPS1000	HR-PAPS052318-001
5/23/18	Nashville	All	1:00pm-4:00pm	Planning and Priority Setting	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	PAPST4T1000	HR-PAPST4T052318-001
5/23/18-5/24/18	Nashville	All	8:00am-5:00pm	How to Facilitate	Certification	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room H	HTF1000	HR-HTF-052318-001
5/29/18	Nashville	All	8:30am-12:00pm	Effective Presentation Skills	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	EPSkills1000	HR-EPSkills052918-001
5/29/18	Nashville	All	1:00pm-4:00pm	Effective Presentation Skills	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	EPS1000	HR-EPSt4t-052918-001
5/29/18	Nashville	All	8:30am-12:00pm	Managing Up	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room D	MUP1000	HR-MUP052918-001
5/29/18	Nashville	All	1:00pm-4:00pm	Managing Up	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room D	MU1000	HR-MUt4t-052918-001

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5/30/18	Nashville	All	8:30am-12:00pm	Conflict Management	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CMGT2000	HR-CMGT053018-001
5/30/18	Nashville	All	1:00pm-4:00pm	Conflict Management	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CFMG1000	HR-CFMGt4t-053018-001